

RIPON PARKS AND RECREATION MINUTES

Wednesday, November 8, 2023 - 6:00 pm

ROLL CALL: Vice-Chairman Bryce Perkins, Commissioner Jim Schuller, Commissioner Chad DeGraff, Alternate Commissioner Louis Rivera and Director Kye Stevens.

Absent:, Chairman Rod Wright and Commissioner Steve McPeak,

Others Present: None.

MINUTES: MOTION: MOVED, SECONDED (DEGRAFF, RIVERA) AND CARRIED BY A VOTE OF 4-0 TO APPROVE THE MINUTES FROM THE AUGUST 9, 2023 REGULAR PARKS AND RECREATION COMMISSION MEETING.

CORRESPONDENCE: None.

FINANCIAL REPORTS: MOTION: MOVED, SECONDED (RIVERA, DEGRAFF) AND CARRIED BY A VOTE OF 4-0 TO APPROVE THE FINANCIAL REPORTS FOR AUG, SEP AND OCT 2023.

IN THE MATTER OF PUBLIC DISCUSSION: No one wished to speak at this time.

1. Discuss and take action on a Resolution to establish a fee schedule for Special Events at Stouffer Park, Mistlin Sports Park and Thiemann Athletic Park.

Director Stevens reported that currently there is not a Special Event Permit fee in place to rent an authorized City Park for a Special Event. Section 9.23.050 B. of the Ripon Municipal Code (RMC) states that the following parks are available to be rented and used for Special Events (Stouffer Park, Mistlin Sports Park and Thiemann Athletic Park). Section 9.23.060 of the RMC also states that the Recreation Commission shall, by resolution, establish and periodically update a fee schedule specifying the applicable fee(s) for the use of City Parks for Organized Activities pursuant to an approved Park Use Permit.

The following is the recommended Special Event Permit fee(s) to rent Stouffer Park, Mistlin Sports Park or Thiemann Athletic Park:

\$4,320 fee for the day of the Special Event (this is the equivalent of renting 12 fields x 8 hours x \$45 per hour)

\$300 fee per day weekend rate (Sat-Sun) to set up/store equipment or anything else needed before or after the event

\$30 fee per day weekday rate (Mon-Fri) to set up/store equipment or anything else needed before or after the event

Additionally, beginning January 1, 2025, this payment rate shall be annually adjusted to reflect any increases as shown in the Bureau of Labor Statistics, Bay Area Cities "Consumer Price Index, CPI-U All items, 12 month % change as of June 30.

Director Stevens stated that any Special Event approved at the Mistlin Sports Park will need to be located in the dirt areas to the west of the soccer and baseball fields. He also stated that nothing will be allowed to be set up and/or stored on the fields or grass areas that would have any potential to cause damage to the fields or grass areas at any of the three parks.

MOTION: MOVED, SECONDED (DEGRAFF, RIVERA) and carried by a vote of 4-0 to approve a Resolution to establish the recommended fee(s) schedule for Special Events at Stouffer Park, Mistlin Sports Park and Thiemann Athletic Park.

**\$4,320 fee for the day of the Special Event
\$300 fee per day weekend rate (Sat-Sun) to set up/store equipment or anything else needed before or after the event
\$30 fee per day weekday rate (Mon-Fri) to set up/store equipment or anything else needed before or after the event**

Additionally, beginning January 1, 2025 this payment rate shall be annually adjusted to reflect any increases as shown in the Bureau of Labor Statistics, Bay Area Cities "Consumer Price Index, CPI-U All Items, 12 month % change as of June 30.

2. Other Reports - Director or Commissioners. None.

There being no further business the meeting was adjourned at 6:18 pm.

(Signed) Bryce Perkins Vice-Chairman

ATTEST:

(Signed) Kye Stevens Director